



Meeting Minutes - Draft Historic Preservation Board

Monday, June 1, 2026

4:30 PM

30 S. Nevada Ave., Suite 102

1. Call to Order and Roll Call

Present: 5 - Chair Lowenberg, Board Member Musick, Board Member Beerbaum,
Board Member Potter and Board Member MacEnulty

Absent: 1 - Board Member Baumgartner

2. Changes to Agenda/Postponements

9.A. [HPB 2314](#) 2026 Work Plan

Presenter:

William Gray, Senior Planner, City Planning Department

**Motion by Board Member Musick, seconded by Board Member MacEnulty, to postpone the discussion of the 2026 Work Plan to the July 13th Historic Preservation Board meeting.
The motion passed unanimously.**

Aye: 5 - Chair Lowenberg, Board Member Musick, Board Member Beerbaum,
Board Member Potter and MacEnulty

Absent: 1 - Board Member Baumgartner

3. Communications

Ryan Tefertiller, Urban Planning Manager

Chair Lowenberg shared that she received the resignation letter from board member Paul Baumgartner due to relocation.

Ryan Tefertiller, Urban Planning Manager, mentioned that William Gray, Senior Planner, was unexpectedly absent and he will be conducting the current meeting.

Mr. Tefertiller announced that at the prior week's City Council meeting, Councilmember Nancy Henjum had introduced a resolution recognizing May as Historic Preservation Month.

Mr. Tefertiller also noted the Council's appointment of Earl Chip MacEnulty as a new voting member and the appointment of three alternates, Nicole Kappner, John Wendt and Shannon Baumgartner. He thanked outgoing

member Jim Hines for six years of service.

Newly seated members MacEnulty and Baumgartner each introduced themselves, describing their professional backgrounds, community ties, and interest in serving on the Board.

Mr. Tefertiller said Mr. Gray is still working with Lindsay Flewelling to schedule a training session for the Board.

Historic Preservation Board Members

4. Approval of Minutes

[HPB 2319](#) Minutes for February 2, 2026, Historic Preservation Board Meeting.

Presenter:

Christine Lowenberg, Historic Preservation Board Chair

Attachments: [HPB Meeting Mins 2.2.26 Draft](#)

Motion by Board Member Potter, seconded by Board Member Beerbaum, to approve the minutes for February 2, 2026, Historic Preservation Board Meeting.

The motion passed by a vote of 3-0-2-1.

Aye: 3 - Board Member Musick, Board Member Beerbaum and Board Member Potter

Absent: 1 - Board Member Baumgartner

Abstain: 2 - Chair Lowenberg and MacEnulty

[HPB 2320](#) Minutes for the March 2, 2026, Historic Preservation Board Meeting.

Presenter:

Patricia Musick, Historic Preservation Board Acting Chair

Attachments: [HPB Meeting Mins 3.2.26 Draft](#)

Motion by Board Member Beerbaum, seconded by Board Member Musick, to approve the minutes for the March 2, 2026, Historic Preservation Board Meeting.

The motion passed by a vote of 3-0-2-1.

Aye: 3 - Board Member Musick, Board Member Beerbaum and Board Member Potter

Absent: 1 - Board Member Baumgartner

Abstain: 2 - Chair Lowenberg and MacEnulty

5. Consent Calendar

Motion by Board Member Musick, seconded by Board Member MacEnulty, to approve the Consent Calendar.
The motion passed unanimously.

Aye: 5 - Chair Lowenberg, Board Member Musick, Board Member Beerbaum, Board Member Potter and MacEnulty

Absent: 1 - Board Member Baumgartner

1915 Wood Ave Garage/ADU Conversion and Detached Garage

- 8.A.** [HIST-26-000](#)
[4](#) A Report of Acceptability to modify an existing 576 square foot detached garage to include a 1,249 square foot Accessory Dwelling Unit (ADU) and a new 1,073 square foot detached garage located at 1915 Wood Avenue.

Located in Council District 5

Presenter:

William Gray, Senior Planner, City Planning Department

Attachments: [Staff Report](#)

[Attachment 1-Aerial View](#)

[Attachment 2-Street View](#)

[Attachment 3-Georgian Square Architecture](#)

[Attachment 4-Block View](#)

[Attachment 5-Project Statement](#)

[Attachment 6-Architectural Plans](#)

[Attachment 7-Architectural Renderings](#)

1531 Wood Ave Addition and Garage/ADU Conversion

- 5.A.** [HIST-26-000](#)
[5](#) A Report of Acceptability for a 304 square foot addition to the rear of the main house and the conversion of an existing detached garage to a two-car garage with a 1,248 square foot Accessory Dwelling Unit (ADU). The property is zoned R-1 9 HP-O (Single-Family Large with Historic Preservation Overlay), is 9,500 square feet in size and is located at 1531 Wood Avenue.

Located in Council District 5

Presenter:

Ethan Shafer, Urban Planner II, City Planning Department

Attachments: [Staff Report for 1531 Wood Ave \(HIST-26-0005\)](#)

[Attachment 1 - ONEN Nomination](#)

[Attachment 2 - 1907 Sanborn Fire Map](#)

[Attachment 3 - Public Comment](#)

[Attachment 4 - Site Plan & Elevations](#)

[Attachment 5 - Project Statement](#)

6. Items Called Off Consent Calendar

7. Unfinished Business

8. New Business

9. Presentations

10. Adjourn