



PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT
Land Use Review Division

DATE: November 13, 2023

TO: Dena Lozano, Deputy City Clerk
Ellen Wagner, City Clerk's Office
City Attorney, City Attorney's Office

FROM: Tamara Baxter, Senior Planner

RE: **Brass-Oliver Addition No. 1 Annexation**

FILE: **ANEX-23-0054**

Please find enclosed the annexation petition and annexation plat for the above-mentioned Brass-Oliver Addition No. 1 Annexation. This annexation has been submitted to the City for review of the annexation petition. Staff has reviewed the proposed and determined the contiguity requirements have been met. Please take this notice as official request to place this annexation petition on the next available City Council agenda for communication of this annexation to City Council.

Please notify staff via email once the item has been placed on an agenda. If you have any questions regarding the above sections, please contact me at tamara.baxter@coloradosprings.gov or by phone at 719-385-5621.

Tamara Baxter
719-385-5621

C: File ANEX-23-0054
El Paso County

Enclosure: Annexation Petition
Annexation Plat

RECEIVED

Name

Date