



**PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT**  
**Land Use Review Division**

**DATE:** January 16, 2024  
**TO:** Dena Lozano, Deputy City Clerk  
City Attorney, City Attorney's Office  
**FROM:** **Gabe Sevigny**, Planning Supervisor  
**RE:** **PTAA Addition No.1 Annexation**  
**FILE:** **ANEX-23-0027**

Please find enclosed the annexation petition and annexation plat for the above mentioned PTAA Addition No. 1 Annexation. This annexation has been submitted to the City for review of the annexation petition. Staff has reviewed the proposed and determined the contiguity requirements have been met. Please take this notice as official request to place this annexation petition on the next available City Council agenda for communication of this annexation to City Council.

Please notify staff via email once the item has been placed on an agenda. If you have any questions regarding the above sections, please contact me at [gabe.sevigny@coloradosprings.gov](mailto:gabe.sevigny@coloradosprings.gov) or by phone at 719-385-5088.

Gabe Sevigny  
Planning Supervisor  
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C: ANEX-23-0027  
El Paso County  
Enclosure: Annexation Petition  
Annexation Plat  
Legal Description  
Vicinity Map  
Deed SSS Education  
SOA

RECEIVED

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Name

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Date