TIMELINE FOR CONTRARIAN METROPOLITAN DISTRICT FORMATION
CITY OF COLORADO SPRINGS
ORGANIZATIONAL ELECTION: NOVEMBER 4, 2025

DATE *all dates 2025	TASK	STATUTE (C.R.S.)
	SERVICE PLAN APPROVAL	
May-June	Prepare Service Plan	
Tuesday, June 10	**Submit materials to Planning & Community Development Dept. and City Clerk**	Colorado Springs Special District Policy
Tuesday, June 10-Thursday, July 10	City Staff reviews Service Plan	
Sunday, July 27 – Wednesday, August 6	Mail Notice of Public Hearing to each known owner of real property within proposed district's boundaries Mail Notice of Public Hearing to taxing entities within 3-mile radius [Notice must be mailed to property owners no more than 30 days and no less than 20 days prior to public hearing]	32-1-204
Friday, August 1 (Due to weekend)	Deadline to submit Notice of Public Hearing to *Gazette* [Notice must be published at least 20 days before Public Hearing. *Publishes daily; deadline is three days prior at 12pm*]	32-1-204
Wednesday, August 6	Deadline for Publication of Notice in the *Gazette*	
Monday, August 11, 9:00 a.m., City Council Chambers, 107 N. Nevada Ave., Colorado Springs	**City Council Work Session** (second and fourth Mondays)	Colorado Springs Special District Policy
Tuesday, August 26, 9:00 a.m., City Council Chambers, 107 N. Nevada Ave., Colorado Springs	**City Council Regular Meeting and Public Hearing** Service Plan presented for approval; public hearing (Meets second and fourth Tuesday most months)	32-1-204.5
Monday, September 1	Have qualified directors sign Petition for Organization and obtain Resolution Approving Service Plan	
Tuesday, September 3	Open District Court file by filing the Service Plan, Resolution, and signed Petition for Organization (court may require a bond).	32-1-301, 32-1-302

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	District Court Process. File Petition for Organization and Set Hearing on Petition with the Court and publish and mail notice of hearing (Hearing is scheduled not less than 21 days nor more than 42 days after the Petition is filed.)	