



DATE: September 2, 2025

TO: Lynetta Crow-Iverson, City Council President

FROM: Marc Smith, Acting City Attorney

RE: September 8, 2025, City Council Closed Executive Session Agenda

Please schedule the following legal matter for **Closed Executive Session**:

In accord with City Charter art. III, § 3-60(d) and its incorporated Colorado Open Meetings Act, C.R.S. § 24-6-402(4)(b) and (f) the City Council, in Open Session, is to determine whether it will hold a Closed Executive Session. The issue to be discussed involves a personnel matter for an annual performance review of the City Council Administrator and consultation with the City Attorney for the purpose of receiving legal advice regarding the City Council Administrator's duties.

The President of Council shall poll the City Councilmembers, and, upon consent of two-thirds of the members present, may conduct a Closed Executive Session. In the event any City Councilmember is participating electronically or telephonically in the Closed Executive Session, each City Councilmember participating in the Closed Executive Session shall affirmatively state for the record that no other member of the public not authorized to participate in the Closed Executive Session is present or able to hear the matters discussed as part of the Closed Executive Session. If consent to the Closed Executive Session is not given, the item may be discussed in Open Session or withdrawn from consideration.

Marc Smith, Acting City Attorney

C: Jamie Fabos, Chief of Staff