



## Meeting Minutes - Draft Historic Preservation Board

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Monday, May 5, 2025

4:30 PM

30 S. Nevada Ave., Suite 701

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### 1. Call to Order and Roll Call

**Present:** 7 - Chair Lowenberg, Board Member Musick, Board Member Baumgartner, Board Member Fitzsimmons, Board Member Potter, Board Member Beerbaum and Board Member Hines

### 2. Changes to Agenda/Postponements

### 3. Communications

#### **William Gray - Senior Planner**

William Gray, Senior Planner said that Ron Sladek was not able to attend the meeting today to discuss the Historic Resource Survey Plan. He will be attending the next HPB meeting. Mr. Gray said for future survey plans the State HSF grant funds are due on October 1, 2025.

Mr. Gray said he spoke to the owner of Navajo Hogan and provided him with information on Historic Preservation Tax credits for improvements. He will not be making any renovations at this time.

Mr. Gray said the Parkside Historic District is scheduled for public hearing with City Council on May 27, 2025. Mr. Gray said there will also be a Resolution recognizing May as the Historic Preservation Month at that City Council hearing. Mr. Gray asked that Chair Lowenberg attend to present the Resolution. Mr. Gray asked if the board has any other suggestions that should be included in the resolution. Mr. Gray said he would send out a reminder to the board members to attend the 5/27/25 City Council meeting.

Mellisa Wutzke, Senior Analyst, said the next two HPB meetings would be in the Large Conference Room 701 due to the special elections in 102.

### 4. Approval of the Minutes

[HPB 2302](#)

Minutes for the February 3, 2025 Historic Preservation Board Meeting

Presenter:

Christine Lowenberg, Historic Preservation Board Chair

**Attachments:** [HPB Meeting Mins 2.3.25 Draft](#)

**Motion by Board Member Musick, seconded by Board Member Hines, that this Minutes be accepted Motion to approve the minutes for the February 3, 2025 Historic Preservation Board Meeting The motion passed by a vote of 5-0-2.**

**Aye:** 5 - Chair Lowenberg, Board Member Musick, Board Member Fitzsimmons, Board Member Beerbaum and Board Member Hines

**Abstain:** 2 - Board Member Baumgartner and Board Member Potter

[HPB 2304](#) Minutes for the March 3, 2025 Historic Preservation Board Meeting

Presenter:

Paul Baumgartner, Historic Preservation Board Chair(Acting)

**Attachments:** [HPB Meeting Mins 3.3.25 Draft](#)

**Motion by Board member Musick, seconded by Board Member Fitzsimmons, to approve the minutes for the March 3, 2025 Historic Preservation Board Meeting The motion passed by a vote of 7-0.**

**Aye:** 7 - Chair Lowenberg, Board Member Musick, Board Member Baumgartner, Board Member Fitzsimmons, Board Member Potter, Board Member Beerbaum and Board Member Hines

## **5. Consent Calendar**

**Motion by Board Member Baumgartner, seconded by Board Member Fitzsimmons, to approve the Consent Calendar The motion passed by a vote of 7-0.**

**Aye:** 7 - Chair Lowenberg, Board Member Musick, Board Member Baumgartner, Board Member Fitzsimmons, Board Member Potter, Board Member Beerbaum and Board Member Hines

### **1609 N Tejon St**

- 5.A.** [HIST-25-0002](#) A Report of Acceptability for a new 260 square feet front porch and a 1,400 square feet addition to the rear of the house located at 1609 North Tejon Street.

Presenter:

William Gray, Senior Planner, City Planning Department

**Attachments:** [HPB Staff Report\\_1609 N Tejon\\_WEG](#)  
[Attachment 1-Sanborn Map\\_1609 N Tejon](#)  
[Attachment 2-Context Map](#)  
[Attachment 3-Project Statement\\_1609 N Tejon](#)  
[Attachment 4-Plans\\_1609 N Tejon](#)

## **2020 N Tejon Detached Garage**

- 5.B. [HIST-25-0003](#) A Report of Acceptability for a new 748 square feet detached garage in the rear yard of the lot located at 2020 North Tejon Street.

Presenter:

William Gray, Senior Planner, City Planning Department

**Attachments:** [Staff Report\\_2020 N Tejon Detached Garage\\_WEG](#)  
[Attachment 1-Sanborn Map\\_2020 N Tejon](#)  
[Attachment 2-Context Map](#)  
[Attachment 3-Project Statement\\_2020 N Tejon](#)  
[Attachment 4-Plans\\_2020 N Tejon](#)

## **6. Items Called Off Consent Calendar**

## **7. Unfinished Business**

## **8. New Business**

## **9. Presentations**

### **Historic Resource Survey Plan**

- 9.A. [HPB 2305](#) Historic Resource Survey Plan

Mr. Gray said the draft was completed at the end of March and the plan was distributed to the Board members. The plan was sent out to the Historic Preservation Alliance and the Historic Neighborhood Partnership. A webpage with a link will be going live for public comments. Mr. Gray said the draft plan has also been sent to the State for review. He said the grant deadline is the end of June, but they will be asking for an extension. Mr. Gray asked the Board members to have all comments done by May 23, 2025.

## **10. Adjourn**

