



## Legislation Text

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**File #:** 22-640, **Version:** 1

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A Resolution Amending Resolution 36-21 Adopting Amendments To The “City Of Colorado Springs Rules And Procedures Of City Council” Effective October 25, 2022

**Presenter:**

Emily Evans, City Council Administrator  
Michel Montgomery, Deputy City Council Administrator  
Carly Hoff, Legislative Analyst, Senior

**Summary:**

City Council, Council Staff, City Attorney's Office, and City Clerk have completed a bi-annual revision of the Rules and Procedures of City Council.

The following Rules were amended or added:

Rule 1-2 Powers and Duties (page 10)

- Added duty of President to meet with Councilmembers individually each quarter (Rule 1-2.A.16)
- Added duty of President to facilitate the resolution of issues between Councilmembers (Rule 1-2.A.17)

Rule 2-8 Recognitions (page 24)

- Added provision for majority of Council to be in favor of recognition prior to be placed on agenda (Rule 2-8.A)

Rule 3-5 Voting (Page 26)

- Expanded definition of “present” (Rule 3-5.A)
- Amended allowing City Clerk to announce vote results (Rule 3-5.B)

Rule 3-14 Procedures for The Passage Of An Ordinance Or Resolution (Page 31)

- Corrected who signs ordinances and resolutions (Rules 3-14.D)

Rule 3-15 Process for Vacancy Appointment (Page 31)

- Codified process for appointing new Councilmember when a vacancy occurs

Rule 5-4 Terms of City Council Appointed Boards, Commissions, and Committee (page 39)

- Added assigning Alternates a specific board seat at appointment, if applicable (Rule 5-4.D)

Rule 5-5 Interview Process for City Council Appointed Boards, Commissions, And Committees (page 39)

- Amended to include District Councilmember in interviews for District specific Board seats (Rule 5-5.A)
- Added timeline for applications review by Councilmember liaisons (Rule 5-5.B)

Rules 6-2 General Procedures for Quasi-Judicial Matters (page 43)

- Revised order and clarified standing for Quasi-Judicial hearing (Rule 6-2.D.2)

Rule 7-5 Voting (Page 50)

- Expanded definition of “present” (Rule 7-5.A)

**Background:**

In 2020, City Council, Council Staff, City Attorney's Office, and City Clerk completed a comprehensive revision of the Rules and Procedures of City Council. Since their adoption, Council Staff has been keeping a running list of minor changes that need to be amended.

**Previous Council Action:**

City Council adopted the current Rules and Procedures of City Council with Resolution 36-21.

**Financial Implications:**

N/A

**City Council Appointed Board/Commission/Committee Recommendation:**

N/A

**Stakeholder Process:**

City Council, Council Staff, City Attorney's Office, and City Clerk met on Tuesday, September 6th and Monday, September 12th, 2022 to review proposed changes.

**Alternatives:**

N/A

**Proposed Motion:**

Approve a Resolution Amending Resolution 36-21 Adopting Amendments To The “City Of Colorado Springs Rules And Procedures Of City Council” Effective October 25, 2022

N/A