



## Legislation Details (With Text)

**File #:** 21-573      **Version:** 1      **Name:** RES Fees  
**Type:** Resolution      **Status:** Mayor's Office  
**File created:** 9/20/2021      **In control:** City Council  
**On agenda:** 10/26/2021      **Final action:** 10/26/2021  
**Title:** A Resolution Rescinding Resolution No. 201-06 and establishing new Easement Vacation and Easement Encroachment application fees.

(Legislative)

**Presenter:**  
Darlene Kennedy, Real Estate Services Manager  
Peter Wysocki, Director of Planning and Community Development

**Sponsors:**

**Indexes:** Fees

**Code sections:**

**Attachments:** 1. CC RES 2021 Fee Increase, 2. RES Fee Increase Powerpoint, 3. Resolution 141-21

Date	Ver.	Action By	Action	Result
10/26/2021	1	City Council	adopted	Pass
10/11/2021	1	Council Work Session	referred	

A Resolution Rescinding Resolution No. 201-06 and establishing new Easement Vacation and Easement Encroachment application fees.

(Legislative)

**Presenter:**  
Darlene Kennedy, Real Estate Services Manager  
Peter Wysocki, Director of Planning and Community Development

**Summary:**  
The attached fee resolution establishes updated Easement Vacation and Easement Encroachment application fees, effective January 1, 2022.

**Background:**  
The fees for Easement Vacation and Easement Encroachment applications were last updated in 2006, with City Council Resolution 201-06. This Resolution also approved a Research Services fee.

The City's User Fee Policy recommends that City departments regularly review their respective fees to ensure the fees cover staff time and other overhead expenses necessary to provide a particular service - in this case processing of easement vacations and encroachment applications. Real Estate Services staff worked with the Finance Department staff to calculate the fee based on a standard methodology, which includes salaries and benefits, staff time to review the applications and other

expenses.

**Financial Implications:**

The proposed Easement Vacation and Easement Encroachment application fees are increasing \$60.00 per application, from \$160.00 to \$220.00. The Research Services fee will be removed.

Based on the average of 91 applications processed annually, the estimated annual revenue impact for the proposed increases to the Easement Vacation and Easement Encroachment application fees is approximately \$5,460.

**Board/Commission Recommendation:**

The proposed fee changes were reviewed with the City Council Budget Committee at the September 14, 2021, meeting. The Budget Committee supports the proposed fee.

**Stakeholder Process:**

A memo outlining the fee and proposed changes was emailed to the Housing and Builders Association, (HBA) of Colorado Springs. Although the HBA generally does not support increases in development-related fees, the HBA recognizes the need for regular fee adjustments to cover the costs of processing applications.

**Previous Council Action:**

On November 28, 2006, City Council approved Resolution 201-06 approving Easement Vacation and Easement Encroachment application fees, as well as Research Services fees, to be effective January 1, 2007.

**Alternatives:**

City Council could choose to deny or modify the proposed Resolution.

**Proposed Motion:**

Move to approve the attached resolution repealing Resolution No. 201-06 and establishing new Easement Vacation and Easement Encroachment application fees and removing Research Services Fees.

**Summary of Ordinance Language:**

N/A