

**City of Colorado Springs**

**Short Term Rental Unit Permit Affidavit – Non-Transfer of Ownership**

Under the Colorado Springs City Code § 7.5.1702, a Short Term Rental unit permit shall expire upon the sale or transfer of the subject property. However, some changes in ownership involving business entities or trusts do not constitute a transfer or sale under the City Code. To establish whether the change in ownership of a subject property is a transfer or not, a Short Term Rental unit permit holder must establish that they meet the criteria in the current Short Term Rental Ownership Transfer Interpretation and Policy.

Short Term Rental Unit Permit Number: \_\_\_\_\_

Short Term Rental Unit Permit Holder’s Name: \_\_\_\_\_

Reason for Change in Ownership of Subject Property: \_\_\_\_\_

Current Owner of the Subject Property: \_\_\_\_\_

If Current Owner of Subject Property is a business entity or trust, list all natural person(s) and entities with ownership interest in the business entity, or all beneficiaries of the trust: \_\_\_\_\_

\_\_\_\_\_

Previous Owner of Subject Property: \_\_\_\_\_

If Previous Owner of Subject Property is a business entity or trust, list all natural person(s) and entities with ownership interest in the business entity, or all beneficiaries of the trust: \_\_\_\_\_

\_\_\_\_\_

**I acknowledge that any sale or transfer of an ownership interest in a business entity, or any change in the beneficiaries of a trust, may constitute a sale or transfer causing the immediate expiration of the Short Term Rental unit permit. I agree to notify the City within three (3) days of any such change.**

**I understand and acknowledge that this Affidavit is a “public record” and if I make a false entry or representation in this Affidavit I do so in violation of City Code § 9.3.104 and Colorado State Statutes regarding perjury. I have carefully considered the contents of this Affidavit before signing.**

**By signing below, I swear under penalty of perjury that the contents of this affidavit are true to the best of my knowledge.**

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Subscribed and sworn [or affirmed] before me by \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

My Commission Expires: \_\_\_\_\_

Notary Public