



City of Colorado Springs

City Hall
107 N. Nevada Avenue
Colorado Springs, CO
80903

Meeting Minutes - Final Council Work Session

*City Council meetings are broadcast live on Channel 18,
beginning at 1:00 p.m.*

Monday, September 22, 2014

1:00 PM

Council Chambers

1. Call to Order

- Present** 8 - President Pro Tem Merv Bennett, Councilmember Helen Collins, Councilmember Jill Gaebler, President Keith King, Councilmember Jan Martin, Councilmember Joel Miller, Councilmember Andy Pico, and Councilmember Val Snider
- Excused** 1 - Councilmember Don Knight

2. Changes to Agenda

The Closed Executive Session is no longer needed.

3. Regular Meeting Comments

The following changes to the agenda for the regular City Council meeting September 23, 2014 were suggested:

Under Added Agenda Items, include a Motion to approve a settlement agreement on a pending litigation matter. Councilmember Bennett suggested this item be moved to earlier in the agenda;

Councilmember Miller requested a postponement of item 12.J. to November 10, 2014;

President King stated items 12.K. and 12.L. will probably be pulled off the agenda due to Councilmember Knight's absence. Referred dates will be decided at the meeting.

4. Review of Previous Meeting Minutes

4.A. [14-0595](#) Work Session Meeting Minutes September 8, 2014

The September 8, 2014 Work Session meeting minutes were approved as presented.

5. Executive Session

A) Open

- A)A.** [14-0566](#) Ronald Brown v. City of Colorado Springs, et al.; Case No. 14-cv-01471-RPM, U.S. District Court for the District of Colorado
- Consensus of Council agreed with the recommendation of the Civil Action Investigation Committee to authorize the City to represent the City and the named officers as required by the Colorado Governmental Immunity Act and the Peace Officers Liability Act.

B) Closed

- B)A.** [14-0571](#) In accord with City Charter art. III, § 3-60(d) and its incorporated Colorado Open Meetings Act, C.R.S. § 24-6-402(4)(b) and (e), the City Council, in Open Session, is to determine whether it will hold a Closed Executive Session. The issue to be discussed involves legal advice and consultation with the City Attorney regarding a pending litigation matter.

The President of Council shall poll the City Councilmembers, and, upon consent of two-thirds of the members present, may hold a Closed Executive Session. If consent to the Closed Executive Session is not given, the item may be discussed in Open Session or withdrawn from consideration.

The City Attorney advised that the Closed Executive Session is no longer needed.

6. Staff and Appointee Reports

- 6.A.** [14-0105](#) Agenda Planner Review

Eileen Gonzalez, City Council Administrator, stated the Transit Division Grant Funding Resolution discussion will be moved from October 13, 2014 to October 27, 2014.

- 6.B.** [14-0507](#) Memorial Health System Enterprise Financial Report

There were no questions or discussions on the Memorial Health System Enterprise update.

- 6.C.** [14-0594](#) City for Champions Update

Bob Cope, City for Champions Project Manager, provided an update on the City for Champions agreement which was approved unanimously by the State EDC on September 11, 2014.

Mr. Cope provided a detailed breakdown of the plan funding and financial requirements associated with the projects.

The September 16, 2014 public meeting focused on jobs. The next public meeting is scheduled for October 21, 2014 additional details will follow.

Councilmember Miller requested a copy of the final agreement prior to it being signed by the City. Mr. Cope responded that this is an OEDIT controlled document he believes will be available any day.

Councilmember Miller pointed out the infrastructure projects connected to completion of the C4C projects and receipt of funding, Mr. Cope responded to his questions regarding plans to fund and complete the projects and the required infrastructure.

Councilmember Miller asked what happens to the STIF if the infrastructure is not completed. Mr. Cope stated the debt can be restructured.

Councilmember Collins stated she wants citizens to know there was an initiative to place this on the ballot and the Title Board did not allow that to happen.

Councilmember Miller stated he has not seen the risks of the project funding presented in the public meetings. Mr. Cope stated he does cover the risks in his standard public presentation and he will be glad to go over that presentation with Councilmembers if requested.

Councilmember Miller requested an update on the stadium authority work product. David Andrews, Legislative Counsel, stated the Stadium Authority document is in the queue and will be provided to Council in the near future.

7. Presentations for General Information

7.A. [14-0439](#) Regional Business Alliance Pikes Peak Region Information Technology Sector Economic Update

Al Wenstrand, Chief Business Development Officer, Colorado Springs Regional Business Alliance, provided an updated of the economic analysis of the information technology sector.

Councilmember Miller asked about the multipliers of indirect and induced impact cited in the analysis. Mr. Wenstrand stated he would provide that information.

Councilmember Miller asked about partnering with local colleges to coordinate workforce education. Mr. Wenstrand replied that this is happening now.

Councilmember Martin expressed appreciation for the data presented and asked what the job outlook and growth for this sector looks like. Mr. Wenstrand stated the weakness is on the software side and that all businesses in this sector are adding jobs, but are not growing at the desired rate.

Councilmember Martin asked about recent development in the data warehouse segment. Mr. Wenstrand stated a few new developments are in the works and will hopefully be announced soon.

Councilmember Collins asked how often the economic impact study is completed. Mr. Wenstrand explained that parts of the study are done annually and that there is a two year lag time in providing data.

Councilmember Gaebler asked if data is available on what attracts companies to this area. Mr. Wenstrand stated they request this data from companies, but don't always get responses.

Councilmember Miller stated the State has job training incentive funds available and asked if those funds are being used in Colorado Springs. Mr. Wenstrand stated they are aware of this funding source, adding there is a minimal amount of money distributed very quickly by the State.

Councilmember Miller asked about separating military contracting and IT/manufacturing data. Mr. Wenstrand explained the difficulties with separating these two areas and stated the important issue is to know where the overlaps are. Councilmember Miller discussed cybersecurity entities and the potential for the city to draw on the available expertise represented by that presence in the City.

President King asked which segment of the IT business entities represents the largest employers. Mr. Wenstrand stated the largest employers are in the cybersecurity industry.

8. Items for Introduction

- 8.A.** [14-0300](#) A resolution authorizing free parking on Saturday November 8, 2014 for the Veteran's Day Parade.

Greg Warnke, Parking Administrator, provided an overview of the request to waive parking fees for the Veterans Day Parade and Christmas Shopping in the downtown area, requesting these resolutions be added to the October 14, 2014 consent calendar.

- 8.B.** [14-0301](#) A Resolution Authorizing Free On-Street Metered Parking on Saturday, November 29; Saturday, December 6; Saturday, December 13; and Saturday, December 20, 2014

Please see comments in agenda item 8.A.

- 8.C.** [14-0593](#) An ordinance amending Ordinance 02-101 pertaining to the composition of the Citizens' Transportation Advisory Board

Eileen Gonzalez, City Council Administrator, provided an explanation of the need to align representation on the Citizens' Transportation Advisory Board to reflect the six Council districts now in place. There were no further questions or comments regarding this item.

- 8.D.** [14-0601](#) Discussion of possible resolutions or other actions relating to the disposition of the property known as Jones Park for a public purpose.

Mark Shea, CSU Planning Supervisor, provided additional information on the options surrounding the property known as Jones Park including the deed restrictions intended to protect CSU, the National Forest Service and the property.

President King asked who owns the water rights to the property and how much water it produces annually. Mr. Shea responded that Colorado Springs owns the water rights, and the transfer of the property does not include the water rights.

Ronn Carlentine, City Real Estate Services Manager, provided an update on efforts to hire an appraiser to estimate the property value and added additional insight into the difficulties of providing an accurate value based on the restrictions associated with the property. Mr. Carlentine also stated that the appraiser will provide a value based on restricted and unrestricted use of the property, he anticipates the values

to be close to the same amount. There is also a plan to hire an additional individual to evaluate the environmental implications that need to be considered.

Councilmember Miller asked if the biological study that has already been done is sufficient to eliminate the need for a new study. Mr. Shea stated the new study would consider additional aspects of the NEPA requirements and consider necessary restrictions on the land use. Mr. Carlentine provided an explanation of highest and best use and how the appraisal process includes all of these factors.

Councilmember Pico asked how the land use affects the property value. Rick Griffith with City Attorney's Office, explained that the Forest Services' plan for the property included some new developments including hiking trails and that the new study is necessary to define what uses will be allowed based on the findings of the NEPA study.

Councilmember Pico stated the importance of knowing all options before making a final decision about the land.

Mr. Andrews explained the use restrictions, financial and tax implications associated with creating a conservation easement as suggested in one of the draft ordinances Council will consider.

Councilmember Bennett stated, after what he has heard today, he is not interested in placing this property on the market and feels the expense of going through the appraisal process is not warranted, suggesting the property go to the county.

Councilmember Gaebler asked if the grant money discussed previously is still available. Mr. Shea stated some of the grant money is still available and other funds would require additional engagement with the National Forest Federation.

Councilmember Gaebler asked Mr. Shea what he would recommend as the best course of action for this property. Mr. Shea stated CSU does not have the resources to manage this property and would like to recover some costs associated with it, so he would recommend transferring it to an organization that is able to manage it appropriately.

President King asked how the decision to transfer the property to the US

Forest Service (USFS) was made. Mr. Shea explained how the plan developed. Jan Crosby, CSU Senior Project Manager, explained that negotiations with the USFS included land exchange proposals which the USFS rejected.

Councilmembers Bennett and Martin stated they do not feel the expense of the appraisal is warranted. Councilmembers Miller, King and Gaebler feel the appraisal is necessary to make an informed decision about the property.

- 8.E.** [14-0572](#) An ordinance amending Article 1 (General Business License Provisions) of Chapter 2 (Business Licensing, Liquor Regulation and Taxation) of the Code of the City of Colorado Springs 2001, as amended, pertaining to general business license provisions

Sarah Johnson, City Clerk, presented a summary of her thorough review of all general and specific business license types, requirements, and fees to ensure relevance and necessity to regulate activities related to health, safety or other protective purposes. The proposed ordinance changes include proposals for removal/clarification of requirements for standardization across all general business license types, eliminating unnecessary steps and requirements for businesses to operate. The proposed changes will also aid in the future creation of an online application/renewal process for general business licensing system. Certain proposed changes to the licensing process are universal while others are specific to certain licenses. See the attached slide presentation for additional information.

- 8.F.** [14-0577](#) An ordinance amending Part 2 (Private Security Services) of Article 3 (Sales of Goods and Services) of Chapter 2 (Business Licensing, Liquor Regulation and Taxation) of the Code of the City of Colorado Springs 2001, as amended, pertaining to private security service licenses

Ms. Johnson explained specific changes to this license include simplified general application requirements, elimination of the passport photo and fingerprint requirements, modified workers' compensation insurance requirement, clarify of the process for issuing licenses to private security officers is in the form of identification cards, clarify of the differences between basic training and optional specialized training requirements for private security officers and an increase in the number of sets of handcuffs that may be used or carried by private security officers from one (1) set to two (2) sets.

President King asked if private security officers can make arrests, and if not, why they need to carry handcuffs. Ms. Johnson stated that Security Training Advisory Board recommended this. Chief Peter Carey, CSPD, added the purpose of Security Officers carrying handcuffs is to detain individuals until CSPD can arrive.

Councilmember Miller asked if individuals can be arrested for escaping from a security officer. Chief Carey stated they can face additional charges when CSPD arrives.

- 8.G.** [14-0578](#) An ordinance amending Part 3 (Tree Service) of Article 3 (Sales of Goods and Services) of Chapter 2 (Business Licensing, Liquor Regulation and Taxation) of the Code of the City of Colorado Springs 2001, as amended, pertaining to tree service licenses

Ms. Johnson stated specific changes to this license include creating uniform definitions of the terms “City Forester” and “Manager”, establishing two classes of licenses, a “general” license that allows cutting, trimming, pruning, shaping, or removing tree from or above the ground, a “limited” license that allows such activities from the ground only, and allowing the City Forester to waive any or all of the current exam requirements if the applicant is a certified arborist or tree worker of the International Society of Arboriculture (ISA).

Councilmember Miller asked about fire mitigation efforts in conjunction with hiring a licensed arborist. Jay Hein, City Forester, responded to the question stating that if homeowners are doing the tree trimming, a license is not required, if hiring the work to be done, a license is required.

Councilmember Miller asked additional questions about the public safety aspect of tree trimming by licensed individuals verses home owners and the content of the forestry exams. Mr. Hein described the information included in the exam. Ms. Johnson and Lindsey Rose with the City Attorney’s Office added additional information about the required knowledge of trees, tree diseases and the Code restrictions regarding the size of trees that can be trimmed without a license.

Councilmember Miller requested additional information about fire mitigation. Ms. Johnson stated she will provide the requested fire mitigation information.

- 8.I. [14-0581](#) An ordinance amending Part 6 (Escort Services) of Article 3 (Sales of Goods and Services) of Chapter 2 (Business Licensing, Liquor Regulation and Taxation) of the Code of the City of Colorado Springs 2001, as amended, pertaining to escort services licenses

Ms. Johnson explained that proposed changes to this license type include adding/modifying definitions, transferability, application requirements, renewal application deadline, and mitigating factors provisions to conform with the Colorado Escort Service Code.

There were no further questions or comments regarding this agenda item.

- 8.J. [14-0582](#) An ordinance amending Sections 701 (Definitions) and 702 (License Required; Fee; Term) of Part 7 (Peddler of Food Wares) of Article 3 (Sales of Goods and Services) of Chapter 2 (Business Licensing, Liquor Regulation and Taxation) of the Code of the City of Colorado Springs 2001, as amended, pertaining to food peddler licenses

Ms. Johnson stated the proposed changes to this license are included in the general licensing provisions.

There were no further questions or comments regarding this agenda item.

- 8.L. [14-0585](#) An ordinance amending Part 10 (Taxicabs) of Article 3 (Sales of Goods and Services) of Chapter 2 (Business Licensing, Liquor Regulation and Taxation) of the Code of the City of Colorado Springs 2001, as amended, pertaining to taxicab licenses

Ms. Johnson explained proposed changes to this license include replacing the required "Colorado class C driver's license" with only a "Colorado driver's license" to reflect changes in the classifications of Colorado driver's licenses, maintaining the requirement that the applicant be physically fit to safely operate a taxicab but eliminating the requirement to submit a physical examination report, deleting place of birth, social security number, race, gender, height, weight, eye color, hair color, and duplicative application requirements and incorporating simplified general application requirements, eliminating photo and fingerprint requirements and modifying grounds for denying an initial or renewal application to align with the disqualification grounds under the Colorado Public Utilities Commission rules governing taxi cab

companies.

Councilmember Miller asked about becoming an owner/operator cab driver. Ms. Rose explained Federal, State and City regulations and fees pertaining to operating a taxi business.

Councilmember Collins commented that the change of employer fee of \$15.00 seems excessive. Ms. Johnson explained the necessary paperwork and costs of this process justify the fee, adding the proposed fee is significantly lower than the current fee.

Councilmember Gaebler asked about license and legal requirements for organizations such as LYFT and Uber. Ms. Johnson explained in 2014, a new State law created a transportation network class for these services and new State rules were recently issued by the Public Utilities Commission. This evolving business type may require the Clerk's office to return to Council in the future.

- 8.M.** [14-0586](#) An ordinance amending sections 1103 (License Required; Expiration; Transferability; Fees), 1104 (Applications; Funeral Escort Service Agency, Funeral Escort Service Agency Officers) and 1105 (Funeral Escort Agency License; Insurance Requirements; Training) of Part 11 (Funeral Escorts) of Article 3 (Sales of Goods and Services) of Chapter 2 (Business Licensing, Liquor Regulation and Taxation) of the Code of the City of Colorado Springs 2001, as amended, pertaining to funeral escort licenses

Ms. Johnson stated the specific changes to this license include; delete social security number and duplicative application requirements and incorporate simplified general application requirements, eliminate fingerprint requirements for funeral escort service agencies, eliminate notarization requirement for exemption by the City from workers' compensation insurance coverage and require instead a statement that workers' compensation insurance is not required, delete duplicative expiration date language, clarify process for issuing licenses is in the form of identification cards to funeral escort officers.

There were no further questions or comments regarding this agenda item.

- 8.N.** [14-0587](#) An ordinance amending Article 4 (Sexually Oriented Businesses) of Chapter 2 (Business Licensing, Liquor Regulation and Taxation)

of the Code of the City of Colorado Springs 2001, as amended, pertaining to sexually oriented business licenses

Ms. Johnson stated the change to this license will amend language in suspension and revocation provisions to align with the hearing process set forth in Article 1, Part 8.

There were no further questions or comments regarding this agenda item.

- 8.O. [14-0588](#) An ordinance amending Section 203 (Application for License; Bond and Insurance Requirements; Suspension or Revocation) of Part 2 (Excavations) of Article 3 (Streets and Public Ways) of Chapter 3 (Public Property and Public Works) of the Code of the City of Colorado Springs 2001, as amended, pertaining to excavation licenses

Ms. Johnson stated the proposed changes to this license are included in the general licensing provisions outlined in agenda item 8.E.

There were no further questions or comments regarding this agenda item.

- 8.P. [14-0590](#) An ordinance amending Part 5 (Concrete Contractors) of Article 3 (Streets and Public Ways) of Chapter 3 (Public Property and Public Works) of the Code of the City of Colorado Springs 2001, as amended, pertaining to concrete contractor licenses

Ms. Johnson stated the proposed changes to this license are included in the general licensing provisions outlined in agenda item 8.E.

There were no further questions or comments regarding this agenda item.

- 8.K. [14-0583](#) An ordinance amending Sections 803 (Licenses Required; Fee; Term) and 804 (Bonds Required) of Part 8 (Pawnbrokers) of Article 3 (Sales of Goods and Services) of Chapter 2 (Business Licensing, Liquor Regulation and Taxation) of the Code of the City of Colorado Springs 2001, as amended, pertaining to pawnbroker licenses

Ms. Johnson stated the proposed changes to this license are included in the general licensing provisions outlined in agenda item 8.E.

Ms. Johnson stated CSPD is researching this and will return to Council at a future date for further discussion. Councilmember Miller asked how stolen items are prevented from being pawned. Chief Carey stated CSPD is also looking at on-line sales of stolen goods and ways to prevent stolen precious metals from being pawned.

- 8.H.** [14-0579](#) An ordinance amending Part 4 (Alarm Licenses and Registration) of Article 3 (Sales of Goods and Services) of Chapter 2 (Business Licensing, Liquor Regulation and Taxation) of the Code of the City of Colorado Springs 2001, as amended, pertaining to alarm licenses

Ms. Johnson stated the proposed changes to this license are included in the general licensing provisions outlined in agenda item 8.E.

Ms. Johnson stated CSPD is researching this and will return to Council at a future date for further discussion.

There were no further questions or comments regarding this agenda item.

- 8.Q.** [14-0573](#) An ordinance repealing Part 1 (Circuses, Carnivals and Menageries) of Article 2 (Amusements) of Chapter 2 (Business Licensing, Liquor Regulation and Taxation) of the Code of the City of Colorado Springs 2001, as amended, pertaining to circus, carnival, and menagerie licenses

Ms. Johnson explained that of the 17 license types reviewed, she is recommending seven be repealed. The first of these being the circus, carnival and menagerie license which was established in 1906 and is no longer relevant. Businesses desiring to operate on public property/right of way or requiring City resources are required to use the City's Special Event Permit process, which has many of the same requirements as the current business licensing model. Businesses operating on private property and not affecting City operations can be handled more effectively and efficiently in the private/civil sector without the need for City licensing.

There were no further questions or comments regarding this agenda item.

- 8.R.** [14-0574](#) An ordinance repealing Part 2 (Billiard and Pool Tables) of Article 2 (Amusements) of Chapter 2 (Business Licensing, Liquor

Regulation and Taxation) of the Code of the City of Colorado Springs 2001, as amended, pertaining to billiard and pool table licenses

Ms. Johnson stated this license is recommend for repeal. The billiard and pool table license, which was established in 1906, does not appear to be relevant in today's business climate. Claims of non-operational or faulty equipment can be handled more effectively in the private/civil sector without the need for City licensing.

There were no further questions or comments regarding this agenda item.

- 8.S.** [14-0575](#) An ordinance repealing Part 3 (Coin-Operated Machines) of Article 2 (Amusements) of Chapter 2 (Business Licensing, Liquor Regulation and Taxation) of the Code of the City of Colorado Springs 2001, as amended, pertaining to coin-operated machine licenses

Ms. Johnson stated the coin-operated machines license is recommended for repeal. This license was established in 1935 and does not appear to be relevant in today's business climate. Claims of non-operational or faulty equipment can be handled more effectively in the private/civil sector without the need for City licensing.

There were no further questions or comments regarding this agenda item.

- 8.T.** [14-0576](#) An ordinance repealing Part 4 (Game Rooms) of Article 2 (Amusements) of Chapter 2 (Business Licensing, Liquor Regulation and Taxation) of the Code of the City of Colorado Springs 2001, as amended, pertaining to game room licenses

Ms. Johnson stated the game room license is recommended for repeal. This license, established in 1943, does not appear to be relevant in today's business climate. Claims of non-operational or faulty equipment can be handled more effectively in the private/civil sector without the need for City licensing.

There were no further questions or comments regarding this agenda item.

- 8.U.** [14-0580](#) An ordinance repealing Part 5 (Ash, Garbage, Refuse, Trash and

Rubbish Haulers) of Article 3 (Sales of Goods and Services) of Chapter 2 (Business Licensing, Liquor Regulation and Taxation) of the Code of the City of Colorado Springs 2001, as amended, pertaining to ash, garbage, refuse, trash and rubbish hauler licenses

Ms. Johnson stated this license is recommended for repeal. This license was established in 1935 and is no longer relevant in today's business license climate. The existing license requirements seem duplicative of other existing traffic and motor vehicle laws, rules and regulations, and claims for damage or faulty equipment can be handled more effectively in the private/civil sector without the need for City licensing.

Councilmember Miller addressed concerns about the effect of trash trucks on the streets. Ms. Johnson stated the condition of the trucks is addressed through other City Code and State law.

- 8.V.** [14-0584](#) An ordinance repealing Part 9 (Going-Out-of-Business Sales) of Article 3 (Sales of Goods and Services) of Chapter 2 (Business Licensing, Liquor Regulation and Taxation) of the Code of the City of Colorado Springs 2001, as amended, pertaining to going-out-of-business sale licenses

Ms. Johnson stated the Going-out-of-Business Sales license is recommended for repeal. The license was established in 1969 and is no longer relevant in today's business license climate. Claims for misleading advertising can now be handled more effectively in the private/civil sector and through federal law without the need for City licensing.

There were no further questions or comments regarding this agenda item.

- 8.W.** [14-0589](#) An ordinance repealing Part 4 (Private Snow Removal Activities on Public Streets) of Article 3 (Streets and Public Ways) of Chapter 3 (Public Property and Public Works) of the Code of the City of Colorado Springs 2001, as amended, pertaining to private snow removal licenses

Ms Johnson stated this license is not issued by the City Clerks' Office. Cory Farkas, Street Manager, explained how this ordinance could potentially cost the City a substantial amount of money as it pertains to the maintenance budget; and possibly liability claims. Allowing private contractors to perform snow removal operations on city streets would

require a high level of supervision that the Streets Division would not be able to provide at current employee staffing levels. It is also likely to have an increase to infrastructure deficiencies, such as broken curbs, due to the operations performed by private contractors. Additionally, possible damage to private property could result in an increase in claims to the City. Established in 1988, this license type has been unused for many years and is recommended for repeal.

Councilmember Miller asked about the use of private organizations to plow snow. Mr. Farkas responded that this business license was really instated to assist HOA's in clearing streets by hiring private companies. Mr. Farkas went on to explain the lack of controls in place when using a private organization to clear snow, for example, where snow is placed and what chemicals are used. Councilmember Miller clarified that this prohibits people from having snow removed if the City does not have the resources available. Mr. Farkas explained the potential public safety and infrastructure risks associated with having private companies perform snow removal and stated this license has never been used.

- 8.X.** [14-0591](#) An ordinance reordaining Section 507 (License Fees Enumerated) of Part 5 (License Fees) of Article 1 (General Business License Requirements) of Chapter 2 (Business Licensing, Liquor Regulation and Taxation) of the Code of the City of Colorado Springs 2001, as amended, pertaining to business license fees

Ms. Johnson explained how the City Clerk's office examined fee levels and structures to ensure they are cost-based and standardized to the extent practical. As a result, the fee proposal reflects the actual cost of issuing licenses - thereby eliminating unnecessarily high fees for businesses to operate in our city. Also, in the near future, the City hopes to implement an online application/renewal business licensing system which will result in a reevaluation of license fees on an annual basis.

To determine the City's full cost to issue the general business licenses, the City Clerk and Finance Department first identified the direct costs of the City Clerk's Office employees who administer these licenses (60% of the licenses issued by the City Clerk's Office are the general business licenses) and then identified the indirect costs associated with issuing the licenses through the City's annual Full Cost Allocation Plan.

To determine the "maximum cost per license", the City divided the full

cost by the number of licenses recommended to be retained. The full cost to issue general business licenses is \$99.46. The recommended maximum general business license fee is \$90 or 90% of the total cost. The GFOA Recommended Practice: Setting of Government Charges and Fees states "If the full cost of a good or service is not recovered, then a rationale should be provided. The rationale for only 90% cost recovery is that the City Clerk's Office expects to realize efficiencies from other recommended changes/provisions in the other nineteen (19) proposed ordinances.

Adjustments to the general business license fees will align licensing costs with the City's Financial Policy Section 9 Revenue Policy which states, "The City will evaluate cost recovery and align fees with cost recovery goals."

Councilmember Miller asked which licenses require the CBI background check. Ms. Johnson responded taxicab drivers, private security officers, funeral escort officers and escorts.

Councilmember Miller inquired about sales tax license fees. Ms. Johnson stated City Finance will address those fees at a later date.

Councilmember Collins expressed appreciation for the work that has gone into this proposal and requested additional information on the 90% cost recovery program. Ms. Johnson will provide the requested information.

Councilmember Collins requested CSPD continue to work on the Pawnbroker and Alarm License revisions. Chief Carey stated CSPD will do so.

9. Items Under Study

There were no items Under Study.

10. Councilmember Reports and Open Discussion

There were no Councilmember Reports or Open Discussion.

11. Adjourn

