



City of Colorado Springs

City Hall
107 N. Nevada Avenue
Colorado Springs, CO
80903

Meeting Minutes Council Work Session

City Council meetings are broadcast live on Channel 18. In accordance with the ADA, anyone requiring an auxiliary aid to participate in this meeting should make the request as soon as possible but no later than 48 hours before the scheduled event.

Monday, May 21, 2018

1:00 PM

Council Chambers

1. Call to Order

Present 9 - Councilmember Yolanda Avila, Councilmember Merv Bennett, President Pro Tem Jill Gaebler, Councilmember David Geislinger, Councilmember Don Knight, Councilmember Bill Murray, Councilmember Andy Pico, President Richard Skorman, and Councilmember Tom Strand

Councilmember Geislinger was excused at approximately 3:45 PM.

2. Changes to Agenda

Eileen Krauth, City Council Administrator, stated that Councilmember Geislinger requested item 8.A. and 8.B. be moved to before item 7.A. Consensus of Council agreed to this change on the agenda.

3. Regular Meeting Comments

There were no regular meeting comments.

4. Review of Previous Meeting Minutes

4.A. [18-0233](#) City Council Work Session Meeting Minutes May 7, 2018

Presenter:

Sarah B. Johnson, City Clerk

Attachments: [5-7-18 City Council Work Session Meeting Minutes Final.pdf](#)

The minutes of the May 7, 2018 Work Session meeting were approved by Consensus of Council.

5. Executive Session

5A. Open

There was no Open Executive Session.

5B. Closed

5B.A. [18-0229](#) In accord with City Charter art. III, § 3-60(d) and its incorporated

Colorado Open Meetings Act, C.R.S. § 24-6-402(4)(a), (b) and (e), the City Council, in Open Session, is to determine whether it will hold a Closed Executive Session. The issues to be discussed involve (1) legal advice and consultation with the City Attorney regarding questions related to City Charter § 3-60(d); (2) legal advice and negotiation consultation with the City Attorney regarding settlement of a pending litigation matter; and (3) a land acquisition matter related to a Public Works project.

Presenter:

Wynetta Massey, City Attorney

Attachments: [052118 Closed notice revised](#)

Marc Smith, Division Chief, Corporate Legislative Counsel, stated in accord with City Charter art. III, § 3-60(d) and its incorporated Colorado Open Meetings Act, C.R.S. § 24-6-402(4)(b) and (e), the City Council, in Open Session, is to determine whether it will hold a Closed Executive Session. The issues to be discussed involve (1) legal advice and consultation with the City Attorney regarding questions related to City Charter § 3-60(d); (2) legal advice and negotiation consultation with the City Attorney regarding settlement of a pending litigation matter; and (3) a land acquisition matter related to a Public Works project.

Council President Skorman polled Council regarding the desire to proceed with a Closed Executive Session. At least two-thirds of Council agreed to proceed in Closed Executive Session. Councilmember Knight and Councilmember Murray voted no on item (1) legal advice and consultation with the City Attorney regarding questions related to City Charter § 3-60(d).

6. Staff and Appointee Reports

6.A. [17-1330](#) Agenda Planner Review

Presenter:

Eileen Krauth, City Council Administrator

Attachments: [052118 Agenda Planner Review MEMO](#)

Eileen Krauth, City Council Administrator, stated the item related to the Boards and Commissions Ordinance will be moved to the June 25, 2018 City Council Work Session meeting and there will be a public hearing for an appeal of the North Cheyenne Cañon Park master plan at the June 12, 2018 City Council meeting.

Councilmember Knight stated July 1, 2018 is National Honor Guard Day and he will be sponsoring a Resolution for it at the June 26, 2018 City

Council Meeting.

7. Presentations for General Information

- 7.A. [18-0068](#) Colorado Springs Convention & Visitors Bureau (CVB) - Q1 2018 Performance Measures

Presenter:

Jim Cassidy, Chief Financial Officer, Colorado Springs Convention & Visitors Bureau

Attachments: [Q1 CSCVB KPI Spreadsheet 050918](#)
[CSCVB Q1 KPI Presentation Slides 050818 sized](#)

Jim Cassidy, Chief Financial Officer, Colorado Springs Convention and Visitors Bureau (CVB), presented the 2018 first quarter Performance Measures report which reflected results through March 2018. He stated the Lodgers and Automobile Rental Tax (LART) revenue was up 7.3 percent and the revenue per available room (RevPAR) was up 3.9 percent. Mr. Cassidy stated their target number of trade shows for 2018 is fourteen and their group leads were higher than last year. He stated the estimated room nights booked for group travel and the number of website visits were down. Mr. Cassidy explained their social media campaign and said their advertising costs were up ten percent.

Councilmember Murray asked if gas prices will affect visitor travel. Mr. Cassidy stated the American Automobile Association (AAA) reported that there is not a big concern in regards to gas prices for travel in the near future.

8. Items for Introduction

- 8.A. [18-0236](#) A Resolution approving an Economic Development Agreement between the City of Colorado Springs and Relius Medical, LLC

Presenter:

Bob Cope, Economic Development Officer
Chelsea Gaylord, Economic Development Project Manager

Attachments: [Relius City Council Presentation](#)
[Relius EDA Resolution Final](#)
[Relius Medical Council Memo Final](#)
[Relius Medical EDA Final](#)

Chelsea Gaylord, Economic Development Project Manager, gave a brief overview of Relius Medical, LLC, the proposed four-year economic development agreement (EDA), which would give a one percent sales and

use tax rebate on annual purchases of business personal property, and the financial analysis. She stated the four year agreement would include a minimum of ten new jobs for the community.

Councilmember Pico asked if the financial analysis was based upon the creation of ten jobs or fifty-one jobs. Ms. Gaylord explained the calculation was based upon the projection of fifty-one jobs over a four-year period which came from the company data sheet provided by Relius Medical, LLC. Bob Cope, Economic Development Officer, stated the economic impact model they use does have the ability to factor those impacts into the equations when the workforce is coming from outside the community, but the assumption in this case is that these jobs would be available to the existing local workforce.

Councilmember Murray asked how much the one percent sales and use tax rebate will equate to. Ms. Gaylord said that it would be approximately \$50K over the four year period. Councilmember Murray asked how the twenty-six indirect jobs were calculated. Mr. Cope said the calculation model used the Regional Input-Output Modeling System (RIMS II) codes and he agreed to provide a copy of the data.

Councilmember Knight said the Resolution should have scope limitations included in the language that clarifies that any substantial changes in scope would have to come before City Council. Mr. Cope stated he would communicate that concern with the City Attorney's Office. Councilmember Knight requested the item be presented to the Budget Committee before presenting to the full Council. Mr. Cope agreed to present it to them.

Councilmember Pico said the wage and spending numbers seem low and would like to see how the numbers were calculated. Mr. Cope agreed to provide that information.

- 8.B.** [18-0224](#) A Resolution approving a substantial amendment to the 2015-2019 Consolidated Plan for submittal to the U.S. Department of Housing and Urban Development (HUD)

Presenter:
Catherine Duarte, Senior Analyst, Community Development Division

Attachments: [Council resolution for 2018 Substantial Amendment May2018](#)
[2015-2019 Consolidated Plan 2018 substantial amendment](#)
[Summary of Changes 2018 Substantial Amendment to the Consolidated Plan](#)
[2018 ConPlan Amendment - Presentation May21](#)
[Catholic Charities HOME TBRA Amendment 2018](#)
[CHAP Official Comment 5-10-2018](#)
[Housing Instability Rental Assistance Program](#)

Catherine Duarte, Senior Analyst, Community Development Division, presented the proposed amendment to the 2015-2019 Consolidated Plan for submittal to the U.S. Department of Housing and Urban Development (HUD). She identified the aspects of the consolidated plan and the details of the proposed modification which would include a separate Tenant Based Rental Assistance (TBRA) program in the amount of \$50K to serve low-income households who are at risk of losing their existing housing. Ms. Duarte provided an overview of the current renter community need, program goals, and funding.

President Pro Tem Gaebler asked how people will be identified to receive assistance and how catastrophic events will be determined. Ms. Duarte said they will be working with Partners in Housing and Catholic Charities to assist with finding the ten households in need of assistance and the specific details of determining catastrophic events will be addressed after the administrative functions are completed.

Councilmember Avila asked how the ten families will be selected. Ms. Duarte said it will be based on households who are identified as highly vulnerable.

- 8.C. [18-0162](#) An Ordinance amending Ordinance No. 17-116 (2018 Appropriation Ordinance) for a supplemental appropriation in the amount of \$230,000 to the City Capital Improvement Program fund for Parks, Recreation, and Cultural Services (PRCS) projects as recommended by the LART Citizens' Advisory Committee

Presenter:

Charae McDaniel, Chief Financial Officer

Attachments: [2018 LART Projects - Exhibit A](#)
[Supplemental Approp Ord for Trf from LART to CIP 202 for PRCS](#)

Charae McDaniel, Chief Financial Officer, presented the Ordinance for a supplemental appropriation in the amount of \$230K from the Lodgers and

Automobile Rental Tax (LART) fund to the City Capital Improvement Program (CIP) fund for two LART Citizens' Advisory Committee approved projects for the Parks, Recreation, and Cultural Services Department.

There were no comments on this item.

- 8.D.** [18-0185](#) An Ordinance amending Ordinance No. 17-116 (2018 Appropriation Ordinance) for a supplemental appropriation to the Arterial Roadway Fund in the amount of \$500,000 for the purpose of accommodating higher than expected reimbursement payments

Presenter:

Charae McDaniel, Chief Financial Officer

Attachments: [Supplemental Approp Ord - Arterial Roadway Fund](#)

[EXHIBIT A to Memo for Arterial Roadway Bridge Fund Supplemental Appropriation Ordinance](#)

Charae McDaniel, Chief Financial Officer, presented the Ordinance for a supplemental appropriation to the Arterial Roadway fund in the amount of \$500K for the purpose of accommodating higher than expected reimbursement payments. She stated the reimbursements have increased due to the greater rate of development activity.

Councilmember Murray asked who the reimbursement payments will go to. Ms. McDaniel stated they will not have that information until the development occurs throughout the remainder of the year.

- 8.E.** [18-0218](#) An Ordinance amending Ordinance No. 17-116 (2018 Appropriation Ordinance) for a supplemental appropriation to the Airport Grants Fund in the amount of \$13,500,000 for the Rehabilitation of Taxiway G project at the Colorado Springs Airport and to the Airport Capital Improvement Program Fund in the amount of \$1,215,000 for a transfer into the Airport Grants Fund for grant match

Presenter:

Greg Phillips, Director of Aviation

Attachments: [Supplemental Approp Ord - Airport Discretionary Grant from FAA.docx](#)

Greg Phillips, Director of Aviation, presented the Ordinance for a supplemental appropriation to the airport grants fund for the reconstruction of taxiway G project and to the airport capital improvement program fund for a transfer into the airport grants fund in order to receive a federal grant match.

Councilmember Knight commented that the Budget Committee has reviewed and recommends these requested appropriations.

9. Items Under Study

There were no items under study.

10. Councilmember Reports and Open Discussion

Councilmember Knight said the Colorado Springs Professional Firefighters Association Local #5 would have to file their intent to circulate petition by August 28, 2018 in order for their collective bargaining initiative to be placed on the April 2019 municipal election ballot and asked if Council would make known their intention prior to August 14, 2018. Consensus of Council agreed to provide their intention prior to that date.

Councilmember Bennett said he and Councilmember Strand attended the first Stormwater Advisory Committee meeting.

Councilmember Murray asked if the March 21, 2016 work products of the City Attorney's Office regarding consensus direction and executive sessions will be released to the public. Councilmember Knight said he will make the request at the June 11, 2018 City Council Work Session meeting.

Councilmember Strand stated he attended the Western Spirit Committee rodeo mixer, the Quad Innovation Partnership Demo Day at Colorado College, the Armed Forces luncheon, the dedication of the Peace Officer Memorial, and the event recognizing the military spouse economic empowerment zone.

Councilmember Pico spoke about Fort Carson adding a new sustainment brigade and said he attended the 60th anniversary celebration for NORAD.

Councilmember Knight said he attended the Community Services Officer graduation ceremony and a NeighborhoodUp! event at Flanagan Park.

Councilmember Avila said she attended the Quad Innovation Partnership Demo Day presentation and she assisted with promoting an employment fair for people living in the southeast neighborhoods. She also stated the Review Committee for Transforming Safety will be granting \$1.3M to different non-profits and organizations that serve the southeast community.

11. Adjourn

There being no further business to come before City Council, Council adjourned.

Sarah B. Johnson, City Clerk