



Meeting Minutes - Final Historic Preservation Board

Monday, September 9, 2024

4:30 PM

City Administration Building
30 S Nevada Avenue, Suite 102

1. Call to Order and Roll Call

Present: 5 - Chair Lowenberg, Board Member Baumgartner, Board Member Fitzsimmons, Board Member Potter and Board Member Beerbaum

Absent: 2 - Board Member Musick and Board Member Hines

2. Changes to Agenda/Postponements

Bill Gray, Senior Planner, said the Saving Places Conference presentation will be postponed until the November HPB meeting.

The Historic Resource Plan update and discussion will be moved to the October HPB meeting.

Jennifer Orrigo will not be attending the meeting today.

3. Communications

William Gray - Senior Planner

Bill Gray, Senior Planner, made the Historic Preservation Board aware that the application for the Historic Parkside District, a new Preservation Overlay, has been submitted and will be a Quasi-Judicial meeting. He reminded the board that this should not be discussed outside the HPB meetings.

In October, a discussion for the 2025 work program will be added to the agenda. As part of City Council's new program, they are requesting a more formalized work program. Mr. Gray is requesting the board come prepared with ideas on what they should be working on in 2025. The Historic Preservation Ordinance has powers and duties and can give insight on what the HPB should work on.

Mr. Gray asked if any of the board members would be interested in volunteering to help CPI at the 2025 Saving Places Conference. Free

conference registration will be provided if you volunteer.

Chair Lowenberg is requesting more time, possibly a couple of weeks, to review Parkside Overlay items since this will be a new process for the board. Mr. Gray asked staff if the application could be reviewed online. Ryan Tefertiller, Urban Planning Manager, said they are public documents and can be found online, but it may be premature to view them there as they could evolve before they are presented at a meeting. Mr. Tefertiller recommended a presentation to the board at one meeting to discuss, then delay action until the next meeting. Mr. Gray said meetings could be scheduled knowing that there would be multiple meetings for presentation, public comment, then deliberation by the board. Mr. Tefertiller said they would work with the City Attorney's office to ensure it is processed correctly.

Chair Lowenberg encouraged the board members to attend or volunteer. Board Member Fitzsimmons asked for more detail on volunteering. Mr. Gray said once he obtains the information, he will share it with the board.

After consent items were approved, the applicant, Mark Mahler asked staff to consider a better application process for staff review to lessen the delay on projects similar to the application. Staff and board members discussed various ways that this might be achieved and will be looking into this request.

4. Approval of the Minutes

- 4.A. [HPB 2293](#) Approval of the August 5th, 2024, Historic Preservation Board Meeting minutes.

Motion by Board Member Fitzsimmons, seconded by Board Member Baumgartner, to approve the minutes for the August 5th, 2024, Historic Preservation Board Meeting minutes. The motion passed by a vote of 5-0.

Aye: 5 - Chair Lowenberg, Board Member Baumgartner, Board Member Fitzsimmons, Board Member Potter and Board Member Beerbaum

Absent: 2 - Board Member Musick and Board Member Hines

5. Consent Calendar

Motion by Board Member Fitzsimmons, seconded by Board Member Baumgartner, to approve the Consent Calendar. The motion passed by a vote of 5-0.

Aye: 5 - Chair Lowenberg, Board Member Baumgartner, Board Member Fitzsimmons, Board Member Potter and Board Member Beerbaum

Absent: 2 - Board Member Musick and Board Member Hines

- 5.A.** [HIST-24-001](#)
[1](#) A Report of Acceptability for a new gas fire pit at 1515 North Cascade Avenue. (Quasi-Judicial)

Presenter:
William Gray, Senior Planner, Planning and Neighborhood Services Department

Attachments: [HPB Staff Report_1515 N Cascade Fire Pit](#)

[Attachment 1-Project Statement](#)

[Attachment 2-Landscape Plan](#)

- 5.B.** [HIST-24-001](#)
[2](#) A Report of Acceptability to allow renovation of the existing residence and ADU located at 1809 North Tejon Street. (Quasi-Judicial)

Presenter:
William Gray, Senior Planner, Planning + Neighborhood Services Department

Attachments: [HPB Staff Report_ROA_1809 N Tejon Addition_WEG](#)

[Attachment 1-Project Statement](#)

[Attachment 2-Architectural Plans](#)

6. Items Called Off Consent Calendar

7. Unfinished Business

8. New Business

9. Presentations

9.A 2025 Saving Places Conference - Jennifer Orrigo Charles – Colorado Preservation, Inc.

9.B. Historic Resource Survey Plan Update, Ron Sladek – Tatanka Historical Associates

10. Adjourn