

5.3 Duration of Lists or Test Scores (2003, 2009, 2014, 2021)

A. For examination processes other than continuous testing, the time during which a list shall remain in force shall be as follows:

1). Employment Lists for Entry Level and Lateral Entry (1988, 1998, 2009, 2014)

An entry level and a lateral entry employment list, except as otherwise provided herein, shall be in force for a minimum of six (6) months from the date of which it was originally established by the Commission and the total period during which the list is in force shall not exceed two (2) years from the date it was originally established. The Commission may approve a one-time extension of a list not to exceed an additional two years.

2). Promotional Employment Lists (1983, 1992, 2008, 2014)

Promotional employment lists for Police Commanders shall be in force for a minimum of one (1) year from the date on which they were originally established by the Commission and shall not exceed two (2) years. All other promotional lists, except as otherwise provided herein, shall be in force for two (2) years from the date they were originally established by the Commission. The promotional employment lists may not be extended beyond the date originally established by the Commission. In the event that a promotional employment list is exhausted of all candidates before its scheduled expiration date, the Commission may call for a new list to be established. Employment lists will be retained by the Secretary for one (1) year after the date of their expiration. The Commission shall have the power to terminate any employment list prior to its expiration date, when it is deemed necessary and proper, and to call for a new list to be established. An order terminating a list prior to its expiration date shall be in writing from the Commission and shall be posted on all official bulletin boards of the affected department.

B. Continuous Testing Examination Process for Entry Level and Lateral Entry (2009)

An employment list will be maintained for the continuous testing process but is not subject to the timelines described in subsection A, above. For the examination process involving continuous testing, the time during which a candidate's score will remain valid on the employment list shall be twelve (12) months.

C. Continuous Testing Examination Process for Promotional Firefighter Paramedic (2014)

A promotional employment list for Firefighter Paramedic may, at the discretion of the Department, be maintained for the continuous testing process but is not subject to the timelines described in subsection A above. For the examination process involving continuous testing, the time during which a candidate's score will remain valid on the employment list shall be twelve (12) months. Once a passing score is established, candidates may not retest within the twelve (12) months of their scores being valid.

D. Continuous Testing Examination Process for Promotional Driver/Engineer (2021)

A promotional employment list for Driver/Engineer may, at the discretion of the Department, be maintained for the continuous testing process but is not subject to the timelines described in subsection A above. For the examination process involving continuous testing, the time during which a candidate's score will remain valid on the employment list shall be twelve (12) months. Once a passing score is established, candidates may not retest within the twelve (12) months of their scores being valid.