

ORDINANCE NO. 19 - \_\_\_\_\_

AN ORDINANCE ADOPTING REVISED PROCUREMENT  
RULES AND REGULATIONS FOR THE CITY OF  
COLORADO SPRINGS

WHEREAS, City Charter § 3-10(f) requires City Council to “review and approve by ordinance...all municipal purchasing and contracting rules and regulations, it being determined that, as a matter of policy, City Council shall undertake those tasks through the legislative process”; and

WHEREAS, pursuant to City Charter § 15-10(c), as amended by the voters in November 2010 and relating to the transition to the Council-Mayor form of government, City Council approved Ordinance No. 11-5, approving the City’s Procurement Rules and Regulations, in January 2011; and

WHEREAS, City Code Chapter 1 (Administration, Personnel, and Finance), Article 5 (Finance Management Procedures), Part 2 (Purchases), relating to the City’s Purchasing Code, establishes a Purchasing Office and specifies the duties of the Purchasing Manager; and

WHEREAS, City Code § 1.5.204(A), Purchasing Manager, authorizes the Purchasing Manager to “...purchase or contract for all supplies, services, and construction needed for any City function or by any using agency that derives its support wholly or in part from the City, in accord with the City of Colorado Springs Procurement Rules and Regulations prescribed by the City Council”; and

WHEREAS, City Code § 1.5.204(B)(3), Rules and Regulations sets forth the process for changing the Rules and Regulations as follows:

“The Manager may recommend changes to the Rules and Regulations to the Mayor. The Mayor or the Mayor’s designee shall submit proposed changes to the Rules and Regulations in writing to all City Council members. Within ten (10) business days of the submission to Council, any Council Member may request that the proposed changes be scheduled for discussion at an informal City Council meeting. After City Council has discussed the proposed changes Council may accept the changes or request modifications be made. If Council accepts, the proposed changes shall automatically become effective. If Council requests modifications, the Mayor shall reconsider the proposed change and resubmit any modifications to Council. Any resubmitted modifications shall follow the same procedure as outlined above. Should no City Council Member request that the proposed changes be scheduled for discussion, the proposed changes shall automatically become effective.”

WHEREAS, the Manager recommended changes to the Rules and Regulations to the Mayor in November 2017, and the Mayor submitted those proposed changes to all Council members on November 21, 2017. Because of the extensive revisions that resulted, Councilmembers and the Mayor agreed that the proposed changes should be scheduled for discussion at a City Council work session meeting, which occurred on December 10, 2018; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLORADO SPRINGS:

Section 1. City Council finds that the Procurement Rules and Regulations of the City of Colorado Springs should be revised and updated to improve the conduct of business by the City.

Section 2. The Procurement Rules and Regulations set forth as Exhibit "A" attached and made part of this Ordinance are approved, and all previous versions rescinded.

Section 3. Council deems it appropriate that this ordinance be published by title and summary prepared by the City Clerk and that this ordinance shall be available for inspection and acquisition in the office of the City Clerk.

Introduced, read, passed on first reading and ordered published this \_\_\_\_ day of \_\_\_\_\_, 2019.

**Finally passed:** \_\_\_\_\_

\_\_\_\_\_  
Council President

**Mayor's Action:**

- Approved on \_\_\_\_\_.
- Disapproved on \_\_\_\_\_, based on the following objections:

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\_\_\_\_\_  
Mayor

**Council Action After Disapproval:**

- Council did not act to override the Mayor's veto.
- Finally adopted on a vote of \_\_\_\_\_, on \_\_\_\_\_.
- Council action on \_\_\_\_\_ failed to override the Mayor's veto.

\_\_\_\_\_  
Council President

ATTEST:

\_\_\_\_\_  
Sarah B. Johnson, City Clerk