

Grantmaking Policy

Colorado Springs Health Foundation

The Colorado Springs Health Foundation has no formal grant application forms. Applicants will submit the following information:

1. Name and address of tax exempt organization and contact information for the CEO/Executive Director including an email address.
2. A brief history of the organization, its mission, principal programs, and accomplishments.
3. A concise statement describing the purpose of the request and the amount requested. Outline the need for the project, the specific solutions to be reached, the expected contributions to the population served, and the criteria for measuring the success of the project.
4. An organization budget for the current year, and documented budget of the project for the proposed term of the grant. Please include the total amount to be raised and a list of expected sources of funds. If the request is for a program, indicate how the organization plans to fund the program once Colorado Springs Health Foundation funding ceases.
5. A statement of whether aid has been sought during the preceding three years from other foundations for support of your nonprofit organization overall and, if so, the names of the foundations and the amount, if any, received from each.
6. Applicants should furnish:
 - Relationship and capacity of person signing application
 - A list of governing body members, such as board of directors
 - Statement of grant request approval by the applicant's governing body
 - Endorsement of outside authorities, and copies of regulatory agency approvals, if appropriate
 - Organization's three most recent years of audited financial statements, and latest IRS Form 990
 - Copy of current IRS determination letter showing tax exempt status under Section 501(c)(3) and public charity status under Section 509(a) of the Internal Revenue Code
7. Applicants should furnish up to three pictures (photographs, architectural renderings, images from an existing publication, etc.) that portray the specific project or general operations of the organization. Pictures will be used in the presentation to the Board of Trustees.

Applicants should not incur any costs related to this request. The Foundation will retain the photographs unless their return is requested by the organization.

8. If a grant is made, the Colorado Springs Health Foundation requires the recipient to report expended grant funds at least annually and to return to the Colorado Springs Health Foundation any unexpended funds not used for the grant.

9. Proposals may be submitted at any time and will be considered by the Board of Trustees. Applications should be addressed to:

Colorado Springs Health Foundation
30. S. Nevada Avenue, Suite 501
P.O. Box 1575, Mail Code 510
Colorado Springs, CO 80901-1575