

CITY ATTY'S OFFICE
CODE CHANGE REVIEW
ATTY INIT PKK
DATE 5/30/02
COOR INIT _____
DATE / /

ORDINANCE NO. 02-101

AN ORDINANCE CREATING THE CITIZENS'
TRANSPORTATION ADVISORY BOARD

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
COLORADO SPRINGS:

Section 1. There is hereby created a Citizens Transportation Advisory Board to advise the City Council and City Manager on matters relating to the City's multi-modal transportation system. The Board shall be subject to and comply with the provisions of City Charter §§ 3-60(d) and 9-10, all applicable provisions of the City Code and the Rules and Procedures of Council.

Section 2. Board Members.

A. The Citizens' Transportation Advisory Board shall consist of 11 regular members representing the four City Council Districts and having an expertise and/or interest in transportation and transportation-related concerns, such as: trails, bicycling and pedestrian issues; neighborhood issues; trucking and freight movement issues; public transit issues; business issues; and land development and construction issues.

B. Board members shall be appointed by the City Council for staggered terms of 3 years. Board members may, at Council's discretion, serve up to 2 consecutive 3-year terms.

C. In its discretion, City Council may also appoint alternate Board members. Alternate members may participate in discussion of Board matters, but shall not vote upon any matter before the Board, shall not take the place of an absent regular member of the Board and shall not be counted toward a quorum or the number of regular members. Alternate members shall not attend closed legal sessions of the Board.

D. In its discretion, City Council may remove any regular or alternate Board member at any time.

E. The Board shall adopt and amend rules of procedure for the conduct of its meetings and other business which shall be consistent with the Rules and Procedures of City Council

and shall be approved by City Council.

F. With the consent of the City Council and in accord with its rules of procedure, the Board may appoint standing or special committees as needed for the efficient study or analysis of the City's multi-modal transportation system or to conduct public hearings on proposed transportation system operation or policy.

Section 3. This ordinance shall be in full force and effect from and after its passage and publication as provided by the Charter.

Section 4. Council deems it appropriate that this ordinance be published by title and summary prepared by the City Clerk and that this ordinance shall be available for inspection and acquisition in the Office of the City Clerk.

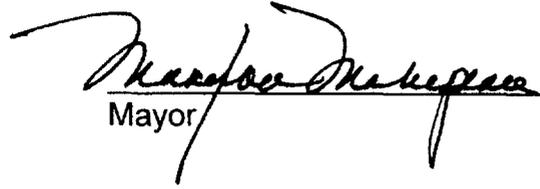
Introduced, read, passed on first reading and ordered published this 11th day of June, 2002.


Mayor

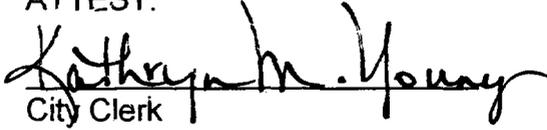
ATTEST:


City Clerk

Finally passed, adopted and approved this 25th day of June 2002.

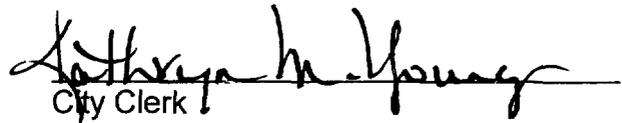

Mayor

ATTEST:


City Clerk

I HEREBY CERTIFY, that the foregoing ordinance entitled **"AN ORDINANCE CREATING THE CITIZEN' TRANSPORTATION ADVISORY BOARD"** was introduced and read at a regular meeting of the City Council of the City of Colorado Springs, held on June 11, 2002; that said ordinance was passed at a regular meeting of the City Council of said City, held on the 25th day of June, 2002, and that the same was published by title and summary, in accordance with Section 3-80 of Article III of the Charter, in the Daily Transcript, a newspaper published and in general circulation in said City, at least ten days before its passage.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the City, this 25th day of June, 2002.


City Clerk

2-2-1



PUBLIC WORKS
David S. Zelenok
Group Support Manager

CITY OF COLORADO SPRINGS

02-101

DATE: May 30, 2002
TO: Lorne C. Kramer, City Manager
FROM: Dave Zelenok, Director of Public Works
SUBJECT: Citizens' Transportation Advisory Board

Lorne C. Kramer
Dave.

SUMMARY

City Council recently proposed that a citizens' advisory board be created to advise the Council on matters relating to the City's multi-modal transportation system, including implementation of the East-West Mobility Study recommendations.

PREVIOUS COUNCIL ACTION

This proposal was discussed at the April 23, 2002 Informal City Council Meeting. At that meeting Council directed staff to make certain modifications to the description of the board's structure and responsibilities and to prepare a proposed ordinance that would formally create the board. The proposed ordinance, along with the revised description of the board's structure and responsibilities, are attached.

FINANCIAL IMPLICATIONS

It is anticipated that additional funds will not be necessary to support the board if it has the function and responsibilities outlined in the attached description.

ALTERNATIVES

City Council may decide to:

1. Approve the proposed ordinance, as written, to formally create a Citizens' Transportation Advisory Board.
2. Approve the proposed ordinance, with modifications, to formally create a Citizens' Transportation Advisory Board.
3. Not create a new citizens' advisory body.

Should Council decide to create a citizens' advisory body, staff has prepared a revised description of the structure and responsibilities for that body (attached). This revised description includes the changes requested by Council to the membership section. Council directed staff to make the individual member positions less strict with regard to the areas of expertise they represent.

RECOMMENDATION

Approval of the proposed ordinance to formally create a Citizens' Transportation Advisory Board (Alternative 1).

PROPOSED MOTION

Move approval of the proposed ordinance creating a Citizens' Transportation Advisory Board.

Attachments

- c. Craig Blewitt, Transportation Planning Manager
Jim Hauck, Traffic Engineering Division Manager
Dave Nickerson, Deputy City Manager

Citizens' Transportation Advisory Board

Structure and Responsibilities

Mission

This board will serve as a citizens' advisory body to the Colorado Springs City Council and the City Manager on matters relating to the City's multi-modal transportation system. Particular attention is to be given to the on-going development and implementation of the Intermodal Transportation Plan and the implementation of the East-West Mobility Plan as part of the City's 2001 Comprehensive Plan.

The focus of the Citizens' Transportation Advisory Board (CTAB) will be on policy matters (similar to the Parks Advisory Board) and the implementation of major initiatives (similar to the Public Safety Sales Tax Oversight Committee). Policy matters could include transportation plans (modifications to the Intermodal Transportation Plan and subarea plans like the East-West Mobility Study and major master plans), citywide street design standards, and capital project prioritization. Major implementation initiatives could include the East-West Mobility Study and the Neighborhood Traffic Management Program.

The CTAB acts in an advisory capacity only, and does not have authority to direct City staff.

Membership

The CTAB is composed of 11 members selected and appointed by City Council. Collectively, the members will represent the four City Council Districts and have expertise and/or interest in transportation and transportation-related concerns, such as: trails, bicycling and pedestrian issues; neighborhood issues; trucking and freight movement issues; public transit issues; business issues; and land development and construction issues.

Selection of Board Members

City Council will advertise position openings.

Interested residents of the City of Colorado Springs may submit a Letter of Interest addressed to the Mayor's Office for membership consideration.

City employees and non-City residents are not eligible for appointments but may attend bi-monthly public meetings.

Terms of Service

Appointments to the Board will be made in such a manner as to achieve staggered three (3) year terms. At the expiration of a term, a member may apply to City Council for reappointment, except that no member shall serve more than two terms consecutively.

Mid-term vacancies: Vacancies that occur mid-term will be filled by City Council appointment. City Council, at its discretion, may re-advertise or choose a replacement from the most recent Letters of Interest received to fill vacant seats. Mid-term appointees complete the remainder of the vacated term and must reapply if interested in subsequent terms.

Removal of members: Upon petition of the strong majority (7 of the 11 members in support) a member may be recommended to City Council for removal and replacement.

Responsibilities of the Citizens' Transportation Advisory Board

The CTAB is responsible for:

- Reviewing and making recommendations to the City Administration and City Council on transportation policy matters, including:
 - changes and updates to the City Intermodal Transportation Plan.
 - subarea transportation plans, including proposed major private master plans.
 - citywide street design standards
 - transportation capital improvement project priorities
- Reviewing and making recommendations to the City Administration and City Council on implementing the recommendations of the East-West Mobility Study.
- Reviewing the annual budget for the Public Works Department and submitting suggestions and recommendations to the Public Works Director and City Manager pertaining to the development and maintenance of the transportation system. Such review and recommendations shall be submitted in time for inclusion in the City Manager's annual budget but shall be advisory only.
- Appointing, as needed, temporary subcommittees to review and advise the Board on various matters that may require additional citizen input or ongoing study. The creation of each subcommittee will be subject to City Council's approval.
- Coordinating its activities with other advisory bodies, such as the Airport Advisory Commission, Parks Advisory Board, TOPS Committee, and the City Planning Commission.
- Assuming the responsibilities of the Truck Route Committee.

The CTAB is responsible for determining:

- Designated spokesperson(s) to facilitate meetings, coordinate formal correspondence, and publicly represent the Board.
- Procedural guidelines for conducting bi-monthly meetings.

- The means by which citizens are given the opportunity to provide input and participate in its meetings.
- Development of criteria for removal of a member.

Staff is responsible for providing the Board with:

- Support that allows the Board to carryout the responsibilities listed above. This includes:
 - Administrative staff support for the Board meetings and ensuring public notification is achieved in accordance with the City Code.
 - Information and analysis pertaining to transportation policy matters and major transportation implementation initiatives being conducted as part of the Public Works Department annual work program, or as otherwise determined by City Council.