

Additional Background Information:

The Colorado Revised Statutes establish maximum fees for processing petitions for new or amended metropolitan district service plans. These fees are set at a maximum of \$500.00 for new service plans or \$250.00 for amended service plans unless higher charges are based on directly accrued costs of services. The Statues do not establish any parameters for other fees related to metropolitan districts or for general improvement districts (GIDs) or business improvement districts (BIDs). Special improvement maintenance district (SIMDs) are created under City Code and therefore the Statutes do not apply with respect to application or processing fees.

In any case, as a Home Rule Charter City, Colorado Springs is able to establish its own fees. Two types of analyses were performed. The first analysis involved investigating fees charged by other jurisdictions in Colorado (**Figure 3**). The second analysis included an estimation of hours and associated staff who are responsible for or are a part of special district application processing (**Figure 4**).

Based on these analyses, staff is able to recommend a fee structure that captures applications that were being processed without fees. The fee structure also lessens fees on some applications, yet, this loss in fee collection is offset by the collection of fees on applications that had no associated fees. Staff therefore recommends the following fee structure for processing special districts (**Figure 5**):

Special District Fee Final		
Special District Application Type	Proposed Fee	Existing Fee
New Metro District Service Plan	\$ 1,100	\$ 3,500
Amended Metro District Service Plan	\$ 1,000	\$ 3,500
New Business Improvement District	\$ 1,200	\$ 1,000
Amended Business Improvement District (Off-Cycle)	\$ 1,100	\$ -
Inclusion/Exclusion to a Business Improvement District	\$ 800	\$ -
Authorization of Debt Issuance by District	\$ 1,100	\$ -
Other District Creation (e.g. GIDs)	\$ 2,000	\$ 1,000 - 2,000
Special Appointments of Directors	\$ 900	\$ -

FIGURE 9

In addition, this proposed resolution will rescind the required “City of Colorado Springs Titles 31 and 32 Special District Application Process and Transmittal Form” as found in Resolution 09-06 (**Figure 6**). That form includes specifics to submit a special district application that are no longer current. Going forward, the details of requirements for application forms, submittal items, and schedules will be established and maintained administratively. This allows flexibility to modify, adapt, and improve these processes. For example, the current form requires an applicant to submit fifteen (15) hardcopy sets of the proposed new or amended metropolitan district service plan. This is no longer necessary nor desired due to the option of electronic submittals. Additionally, schedules and due dates should be expected to be revised over time in response to modifications of processes and experience. **Figure 7** below depicts the approximate number of special district-related applications the City has processed in the last few years.

Summary of Special District Actions 2009-Present

Year	New Metro. Dist. Service Plan	Major Service Plan Amendment	Minor Service Plan Amendment	New BID	New LIDs	News GIDs	New SIMDs	Dissolutions of Districts	Other***	BID Ops Plan and Budget	Inclusions and Exclusions**	Approvals of Debt Issuance
2009	1	0	1	0	0	0	0	0	0	10	1	2
2010	1	2	0	0	0	0	0	0	0	10	0	4
2011	1	0	0	0	0	0	0	0	0	10	1	3
2012	1	0	1	0	0	0	0	1	1	10	1	2
2013	2	0	0	0	0	0	0	0	0	10	2	3
2014	0	0	1	0	0	0	0	0	1	10	1	4
2015	0	1	0	0	0	0	0	0	2	10	2	3
2016	3	3	0	1	0	0	0	1	1	11	1	3
2017	2	1	0	2	0	0	0	0	2	12	5	4
2018	7	2	3	1	0	0	0	0	1	14	1	10
Totals	18	9	6	4	0	0	0	2	8	107	15	38

** typically for BIDs

*** special appointments etc.

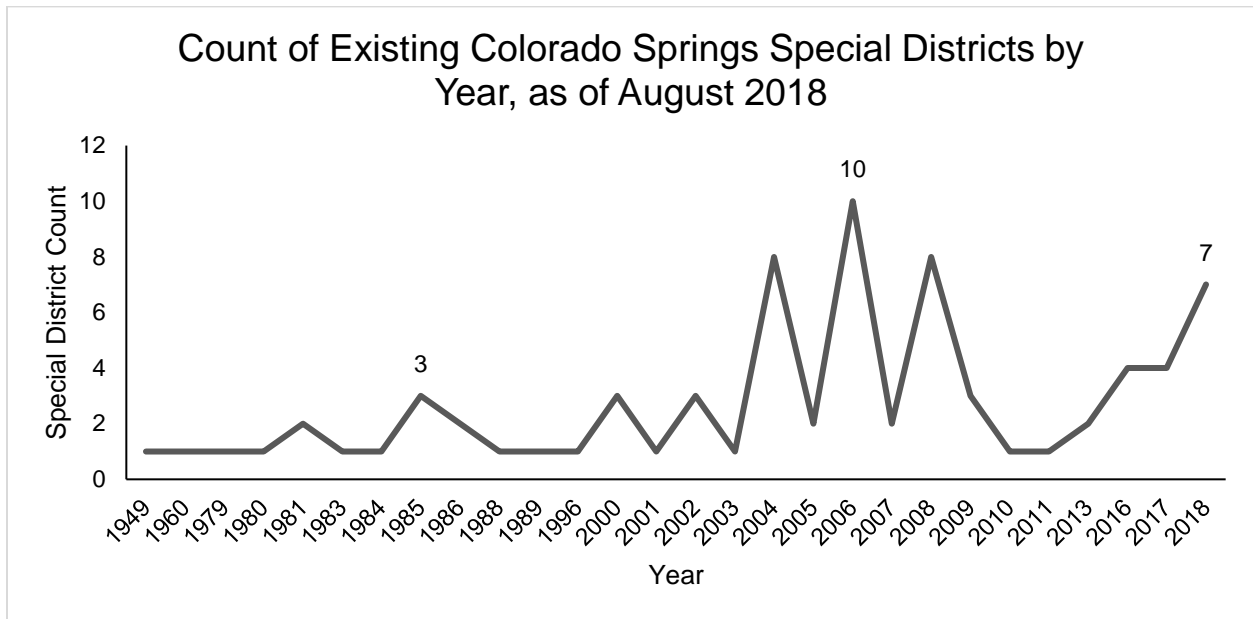
category with a current fee

category with a proposed fee

category that would remain without a fee

*last revised November 2018 and organized by year of action and not by year of application.

In order to understand the longer term context of special district applications, a graphic depicting existing Colorado Springs special districts by year is also provided. Overall, there are a total of 72 existing districts or combinations of districts accounting for the four that were dissolved in 2016. It should be noted that the creation of special districts has increased since the recession (2010). The chart noted below (**Figure 8**) illustrates the increase in special district creation from 2004 to 2009, with a peak of 10 in 2006, the decrease in 2010, and relative increase since 2013 with a peak of 7 thus far in 2018.



Note that 4 districts were dissolved in 2016

FIGURE 9